

BOARD OF TRUSTEES MEETING
Darcy Library of Beulah
March 18, 2025

Call to Order: The regular Board of Trustees meeting called to order at 3:30 PM. Those in attendance and constituting a quorum were:

Present: Cathy Hahn, Chloe McGehee, Betsy Taylor, Debby Laslo, Ann Strehle

Absent: Dan Schoonmaker

Guest(s): Christy Trigg (Director)

Approval of Agenda: Laslo moved to approve the agenda, McGehee supported, the agenda was approved.

Approval of Minutes From Previous Meeting (2-18-25): Taylor moved to approve the minutes of the previous meeting, McGehee supported and the minutes were approved.

Treasurer's Report (See corresponding documents)

- Review of the financial statement for the eight-month period-ending February 28, 2025..
 - Net loss for eight-months is \$3094 compared to the original budgeted loss of \$7719.
 - \$50,000 received of estimated (\$87,000) property tax payments. \$24,000 received in March.
 - Unpaid bills (\$1870) Bills paid (\$7895.27) from last meeting to February 18, 2025.
- Taylor moved to approve the financial statement, McGehee supported, motion was approved.

Director's Report (Christy Trigg - Director)

- Christy is working on Apollo training. Changing some member designations to make reports more meaningful.
- Started to digitize staff procedures so they could be easily reviewed and updated and posted on the website.
- Christy gave out the Commissioner meeting schedule.
- Upcoming events and recent events were presented.
- Christy presented stats regarding patron activity, genre of books loaned, and number of books loaned
- MMLL mini-grant application underway. Written for a spinning bookshelf and a bookshelf bench.
 - Laslo made motion to approve the \$1400 for items in the grant with the understanding that the Friends will reimburse. McGehee supported, motion was approved.

Committee Reports

Personnel Committee

- Jennifer was given performance review.

Building and Grounds

- Mechanical and IT room needs some work concerning ventilation which involves electrical work. Christy is getting some quotes.
- Trouble with "wall of windows" door not closing properly. Dan Hook and grandson repaired it.

- Janice Schoonmaker Memorial Subcommittee
 - A few people were suggested including someone from the Village.

Liaison Report with Friends of the Darcy Library

- Updated on events and projects

Unfinished Business

- **Anishinaabe Land Acknowledgement:**
 - Tabled.
- **Helen Tanner American Indian Collection**
 - Rearranged, tidied up, cataloging updated
- **Library Millage Update/Discussion**
 - Turned over to the YES Committee
- **Sick Time Policy**
 - Currently on hold because the state bill was not passed. Betsy and Christy will work on a proposal.
- **ADA Compliance**
 - Working on making more room with the bookshelves, turned out to be a little more complicated

New Business

- **Volunteer Application**
 - Changes made to application. Taylor made motion to approve the updated Volunteer Application, Laslo supported, the motion was approved.

Other Business

- **Federal Funding Cuts**
 - Institute of Museum and Library Services is part of the Department of Education. It provides advocacy and support for libraries and provides training, MelCat database, Library of Michigan co-op support, internet funds...
 - Taylor moved to have Christy draw up a letter to send to elected officials regarding funding cuts and its effect on rural libraries. McGehee supported. The motion was approved.

Next Meeting: The next meeting is scheduled for Tuesday, April 15, 2025, at 3:30 PM at the Darcy Library.

Adjournment:

Taylor moved to adjourn the meeting, Laslo supported, meeting adjourned at 4:50 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary