

Darcy Library of Beulah
June 20, 2023

Call to Order: The regular Board of Trustees meeting called to order at 7:00 PM at the Darcy Library. Those in attendance and constituting a quorum were:

Present: Ann Strehle, Cathy Hahn, Dan Schoonmaker, Chloe McGehee, Debby Laslo

Absent: Annie Marshall

Guest(s): Karen Salyer (Director), Dan Hook (emeritus)

Approval of Agenda: Dog Policy was added to the agenda and the meeting agenda was approved.

Approval of Minutes From Previous Meeting: Laslo moved to approve the minutes of May 16, McGehee supported, and the minutes were approved.

Treasurer's Report (See corresponding documents)

- Financial statement for the eleven-month period-ended May 31, 2023.
 - Net Income for eleven-months was \$4110 compared to the revised budgeted loss of \$3615.
 - All 2023 property tax revenue has been received.
 - Penal fines of about \$10,000 will be received in late July.
 - Schoonmaker moved to approve the Financial Statement, McGehee supported and the motion was approved.
- Request approval of unpaid bills (\$0) and paid bills (\$10,291.57) since the May 16, 2023 meeting. Schoonmaker moved to approve the Paid and Unpaid Bill Statement, Laslo supported, the motion was passed.
- Amended annual budget for fiscal year 2022-2023
 - Budget items for the current fiscal year required some revision. The revised budget reflects the Friends contribution related to the storage building expenditures. Other items were revised to reflect actual expenditures.
 - Schoonmaker moved to approve the amended annual budget for fiscal year 2022-2023, Hahn supported, the motion was approved.
- Proposed annual budget for fiscal year 2023-2024
 - Revised budget was used in the preparation of the budget for next year.
 - Property taxes are estimated to increase over \$6700 due to an increased tax base.
 - Staff wages will increase due to inflation.
 - Anticipate needing \$10,000 plus some additional to cover staff wages and eBooks from the Friends. Any other items will be requested on an "as needed" basis.
 - Schoonmaker moved to approve the annual budget for fiscal year 2023-2024, Hahn supported, the motion was approved.
- Audit is scheduled for the end of next year. Schoonmaker moved to acknowledge the preparation for the audit, Laslo supported, the motion was approved.

Director's Report (Karen Salyer)

- New hours are going well.
- Summer Reading Program kickoff went well, approximately 33 kids are registered so far. Tomorrow evening will be the program on gardening, produce donated by Family Fare.

Committee Reports

Personnel Committee

- None

Maintenance Committee

- Eric Salyer will do miscellaneous maintenance for the library at a rate of \$25/hour.

Liaison Report with Friends of the Darcy Library

- No report. Meeting tomorrow, Wednesday, June 21, 2023.

Unfinished Business

- Dog Policy
 - Discussion. Already in effect. No dogs except for service dogs.

New Business

- Completion of the revised current budget and the new 2023-24 budget

Other Business

- Discussion of the placement of the universal library signs.

Public Comment

- None

Next Meeting: The next meeting is scheduled for Tuesday, July 18, 2023, at 7pm.

Adjournment: Laslo moved to adjourn the meeting, McGehee supported, the meeting adjourned at 7:55 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary