

Darcy Library of Beulah
July 18, 2023

Call to Order: The regular Board of Trustees meeting called to order at 7:00 PM at the Darcy Library. Those in attendance and constituting a quorum were:

Present: Ann Strehle, Cathy Hahn, Dan Schoonmaker, Chloe McGehee, Debby Laslo

Absent: Annie Marshall

Guest(s): Karen Salyer (Director)

Approval of Agenda: Hahn moved to approve the agenda, Laslo supported, the agenda was approved.

Approval of Minutes From Previous Meeting: Laslo moved to approve the minutes of June 20, 2023, with the amended date of October 2023 for the scheduled audit. McGehee supported, and the minutes were approved.

Treasurer's Report (See corresponding documents)

- Financial statement for the year-ended June 30, 2023.
 - Net Income for fiscal year was \$5929 compared to a budgeted loss of \$530.
 - Revenues were \$5997 less than budgeted
 - Penal fines estimated at about \$10,000 will be received later this month.
 - Expenditures were \$7152 less than budgeted, including Personnel Services and Other Services.
 - Schoonmaker moved to approve the Financial Statement, Laslo supported and the motion was approved.
- Request approval of unpaid bills (\$544.86) and paid bills (\$11,033.74) since the June 20, 2023, meeting. Schoonmaker moved to approve the Paid and Unpaid Bill Statement, McGehee supported, the motion was passed.
- Other

The Library received the annual contribution of Lake Township (\$2000), it is double the amount contributed in previous years. They also offered to possibly assist us with various projects. A note of acknowledgment and appreciation will be sent.

Director's Report (Karen Salyer)

- New hours are going well. Things have been busy as the summer visitors have returned.
- Summer Reading Program, overarching theme is We are All in This Together, weekly activities:
Gardening activity was presented with Lost Lake Farm and Grow Benzie in the evening, 5 kids participated.
Quilting Presentation was given, 10-12 kids participated
Kindness Rocks were painted and left in places for others to find and Friendship Bracelets were made, 10-12 kids participated
Yard Games are scheduled for tomorrow with the focus of the activity on Teamwork.

Committee Reports

Personnel Committee

- Staff reviews will be beginning, starting with part-time staff

Maintenance Committee

- Old fluorescent lights are starting to fail, looking into replacing with LED lights.
Eric has been helpful with various maintenance jobs.

Liaison Report with Friends of the Darcy Library

- Book Sale scheduled for August during the street sale.

Unfinished Business

- Library Universal Road Signs
Signs are ready to put up on Clark St. and Commercial St.

New Business

- None

Other Business

- None

Public Comment

- None

Next Meeting: The next meeting is scheduled for Tuesday, August 15, 2023, at 7pm.

Adjournment: Laslo moved to adjourn the meeting, McGehee supported, the meeting adjourned at 7:24 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary