

BOARD OF TRUSTEES MEETING
Darcy Library of Beulah
April 18, 2023

Call to Order: The regular Board of Trustees meeting called to order at 7:05 PM at the Darcy Library. Those in attendance and constituting a quorum were:

Present: Anne Strehle, Cathy Hahn, Dan Schoonmaker, Chloe McGehee, Debby Laslo

Absent: Annie Marshall

Guest(s): Karen Salyer (Director), Janice Schoonmaker, Dan Hook

Approval of Agenda: The meeting agenda was approved.

Approval of Minutes From Previous Meeting: Laslo moved to approve the minutes of March 21, 2023, Schoonmaker supported, and the minutes were approved.

Treasurer's Report (See corresponding documents)

- Financial statement for the nine-month period-ended March 31, 2023.
 - Net Income for nine-months was \$11,404 compared to budgeted income of \$2460. Most of the difference was due to lower staff wages and lower service expenditures due to reduced activity.
 - All the property tax revenue has been received.
- Request approval of bills to pay (\$1391.08) and paid (\$6,770.60) since the last meeting on March 2, 2023.
- Schoonmaker moved to approve the Financial Statement and Paid and Unpaid Bill Statement, Hahn supported, the motion was passed.
- Other items:
 - Tom Northway has given a quote for the yard work with a slight increase from last year. Schoonmaker moved to approve the quote, Laslo supported, the motion passed.

Director's Report (Karen Salyer)

- Monday Night Movie on April 3rd. *A Man Called Otto*; 8 people attended. Another movie is scheduled for April 24th; May movies (whether or not to hold them) are yet to be determined.
- Toby from Benzie Bus came to speak about programs that are offered by Benzie Bus on March 24th, unfortunately no one was in attendance.
- April 24 and May 9 FAFSA (Free Application for Federal Student Aid) help for students and their parents will be offered.
- May 3rd Chris Thelen, author of the book *Islands of Deception* will speak in Frankfort at 6:30 pm.
- Kris Dykstra is preparing for the Summer Reading Program kickoff planned for June. She is doing a great job and Karen is very appreciative of her work.

Committee Reports

Personnel Committee

- None

Maintenance Committee

- Discussion of hiring someone on a contractual basis to carry out some of the maintenance duties at the library. Eric Salyer may be a possibility, Karen will check with him. Schoonmaker made the motion, McGehee supported, the motion passed.

Liaison Report with Friends of the Darcy Library

- No report. The Friends did earn \$1205 at the last cookie sale. They decided to not do a cookie sale at the Beulah Art Fair in July.

Old Business

- Library Policy Review
 - We will review **Policy XI. Materials Selection - Collection Development** and **Policy XII. Circulation**
 - This will complete the policy review and then we will be ready to give the okay on the entire updated policy package at the next meeting. Hopefully.
- Library Morning Hours
 - Karen is working on it, looking at a couple of options. Schoonmaker thinks that the Friends would be willing to help out financially.

New Business

- None

Other Business

- None

Public Comment

- None

Next Meeting: The next meeting is scheduled for Tuesday, May 16, 2023, at 7pm.

Adjournment: Hahn moved to adjourn the meeting, McGehee supported, the meeting adjourned at 7:55 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary