

**BOARD OF TRUSTEES MEETING**  
**Darcy Library of Beulah Via Zoom**  
**January 12, 2021**

**Call to Order:** The regular Board of Trustees meeting called to order at 7:05 PM via a remote Zoom meeting. Those in attendance and constituting a quorum were:

**Present:** Dan Hook, Cathy Hahn, Phil Downs, Dan Schoonmaker, Abby Smith, Debby Laslo

**Absent:** None

**Guest(s):** Karen Salyer (Director), Annie Marshall

**Approval of Agenda:** Downs moved to approve the agenda for the meeting, Laslo supported, and the agenda was approved.

**Approval of Minutes From Previous Meeting:** Downs moved to approve the amended minutes of December 9, 2020, Smith supported, and the minutes were approved.

**Treasurer's Report** (See corresponding documents)

- Revised Budget Item
  - Personnel Services budget was revised to reflect the Christmas bonuses that were previously approved by the Board totaling \$1000.
  - The revised budgeted loss is \$7200 for the fiscal year.
  
- Financial Statement for the six-month period-ended December 31, 2020
  - The net loss for six-month is \$26,414 compared to the budgeted loss of \$35,951. The difference was primarily due to lower catalog, administrative, and capital expenditures
  - The first property tax payment was received. Payment was received from the Friends of \$5000 for semi-annual support and \$1200 for digital ebooks and emagazines.
  
- Bill Approvals
  - Request approval of bills to pay (\$0) and paid (\$7,911.28) since the last meeting on December 8, 2020.
  
- Schoonmaker moved to accept the entire Treasurer's report, Laslo supported, and the report was approved in its entirety.

**Director's Report** (Karen Salyer)

- Numbers are steady
- Many patrons have commented that they are happy that the physical space is open for people to enter.

## **Committee Reports**

### **Personnel Committee**

- None

### **Maintenance Committee**

- Handicapped door button not working properly; probably needs a new battery

### **Liaison Report with Friends of the Darcy Library**

- No meeting in December

## **Old Business**

- Debby Laslo has been sworn in by Dawn Olney and is now official.

## **New Business**

- New Board Member
  - Schoonmaker nominated Annie Marshall to be appointed to the Darcy Library Board for the remainder of Phil Downs' term; Laslo supported, the motion was approved.

## **Other Business**

- None

## **Public Comment**

- None

**Next Meeting:** The next meeting is scheduled for Tuesday, February 9, 2021, at 7pm. via remote.

**Adjournment:** Smith moved to adjourn the meeting, Downs supported, the meeting adjourned at 7:33 PM.

**Respectfully submitted:** Catherine Hahn, Recording Secretary