

BOARD OF TRUSTEES MEETING
Darcy Library of Beulah Via Zoom
September 8, 2020

Call to Order: The regular Board of Trustees meeting called to order at 7:02 PM via a remote Zoom meeting. Those in attendance and constituting a quorum were:

Present: Dan Hook, Cathy Hahn, Phil Downs, Dan Schoonmaker, Debby Laslo, Abby Smith set up Zoom meeting and had to attend another meeting

Absent: Abby Smith

Guest(s): None

Approval of Agenda: Downs moved to approve the agenda for the meeting, Laslo supported, and the agenda was approved.

Approval of Minutes: Schoonmaker moved to approve minutes from August 11, 2020, Downs supported, the minutes were approved.

Treasurer's Report (See corresponding documents)

- Financial Statement for the year-ended June 30, 2020
 - Final report will be submitted next month

- Financial statement for the two month period-ended August 31, 2020.
 - Expenditures exceeded revenues by \$11,906 compared to the budgeted amount of \$14,685. Most of the difference was due to administrative expenditures being under budget due to the COVID-19 shutdown.
 - A \$500 contribution was received from the Currents as a thank you to the Schoonmakers. The Director will use the gift to purchase large print books. Budget will be adjusted accordingly.

- Request approval of bills to pay (\$352.47) and paid (\$11,026.34) since the last meeting on August 10th.

- Schoonmaker moved to accept the entire Treasurer's report, Downs supported, and the report was approved in its entirety.

Director's Report (Karen Salyer)

- Business is increasing, considering expanding hours a little more at the end of the month.
- Library is currently open to patrons on Monday, Tuesday, and Thursday; may add Saturday when hours are increased.
- Benzie Senior Resources donated a collection of caregiver resources, it is very thorough.
- Planning a Haunted Library if Fall Fest in Beulah occurs in October.

Committee Reports

Personnel Committee

- None

Maintenance Committee

- Window washing has been scheduled

- Security cameras were knocked out during the storm; need to contact Carol for help getting them back online.
- Moore Mechanical will be in September 24 to do the usual winter preparations.
 - Someone needs to reverse the fans, Dan S?

Liaison Report with Friends of the Darcy Library

- Will meet next Wednesday at 10:30 am, Janice and Dan will attend.

Old Business

- None.

New Business

- A new board member is needed to replace Phil Downs whose term will be ending soon. Anyone in Benzonia township who is a registered voter is eligible.
- Dan Hook no longer will be President of the Board, who can step up and take his place? Anyone?

Other Business

- None

Public Comment

- None

Next Meeting: The next meeting is scheduled for Tuesday, October 13, 2020 at 7pm. via Zoom, if remote meetings are still allowed.

Adjournment: Downs moved to adjourn the meeting, Laslo supported, the meeting adjourned at 7:30 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary