

**SPECIAL BOARD OF TRUSTEES MEETING**  
**RE: Universal Service Fund (USF) Subsidy for Internet Service**  
**Darcy Library of Beulah**  
**February 28, 2017**

**Call to Order:** Evelyn called the special Board of Trustees meeting to order at 5:34 PM at the Darcy Library in Beulah, Michigan. Those in attendance and constituting a quorum were:

**Present:** Dan Schoonmaker (via phone), Dan Hook, Cathy Hahn, Abby Smith, Evelyn Tidlow

**Absent:** Dennis Pace

**Guest(s):** Heather Doran, Library Director; Carol McAnulty (via phone)

**Universal Service Fund Subsidy for Internet Service Discussion**

- Dan H. reviewed the results of his research
  - The cost of filtering to be CIPA compliant is not included in subsidy
  - We are eligible for an 80% subsidy
  - April 13th is the application deadline
  - A main benefit regarding speed is that a lot of people can use the fiber optic system at the same time and not be significantly slowed down.
  
- Evelyn asked about the cost of filtering
  - Yearly licenses are approximately \$600, based on information from Cadillac and one filter filtered everything.
  
- Any library-owned computer must be filtered but individual privately owned computers are not required to be filtered under CIPA
- Heather asked if Merit would agree to offer us this same deal in a year's time so Carol could do some more research.
- It was pointed out that a public form needs to be held regarding this project to provide information about the filtering necessary for CIPA compliance.
- Evelyn said that we should go forward with the application and bidding process, at a cost of approximately \$1500, and in the meantime we can check into the filtering more and still have the option to back out before moving any deeper into the project.
- Heather asked where the money will come from out of the budget for this?
  - Dan S. noted that there was some donation money still available and that this project could be worked into the budget.

Hook moved that the Darcy Board authorize the engagement of TeleComp Solutions, LLC for the purpose of applying for the Universal Service Fund subsidy.

Smith seconded.

Carol would like the contact information for the technology specialist at Missaukee and Cadillac libraries in order to gather more information.

Dan S. stated that there was \$1400 remaining of a gift to the library that had not yet been allocated.

Motion passed.

**Adjournment:** Hook moved, Schoonmaker supported and the meeting adjourned at 6:15 PM.

**Respectfully submitted:** Catherine Hahn, Recording Secretary